

**AUDIT COMMITTEE DRAFT WORK PROGRAMME 2009/10**

<b>Meeting Date</b>	<b>Work Programme- Details</b>
Friday 26 June 2009 (9.30 am) Annual Meeting	Annual Meeting Business Annual Work Programme Annual Governance Statement 2008/9 Statement of Accounts 2008/9
Friday 31 July 2009 (9.30am)	Grant Thornton: Audit and Inspection Plans - progress report Benefit Fraud Annual Report 2008/9 Internal Audit Annual Report 2008/9 Internal Audit Plan 2009/10 Partnerships - update on partnership governance arrangements - Bristol Partnership Significant External Audit reports/self-generated items  <b>For information</b> Corporate Risk Register Children's Partnership Risk Register Grant Thornton's report - H&SC - Performance Management in Mental Health Services
Friday 25 September 2009 (9.30am)	Grant Thornton's ISA 260 Report on the Audit of Accounts 2008/9 Hengrove PFI Lessons Learnt Monitoring of Corporate Major Projects Partnerships: <ul style="list-style-type: none"> <li>● Protocol with Bristol Partnership</li> <li>● Update on partnership governance arrangements - Assurance checklists for Thriving Neighbourhoods Board and Prosperous and Ambitious Board deferred pending outcomes from Partnership Protocol.</li> <li>● Assurance checklist for Health &amp; Wellbeing Board deferred pending further development of Board.</li> </ul> Business Continuity Planning including Swine Flu (update) Internal Audit Periodic Report (1 <sup>st</sup> period) Significant External Audit reports/self-generated items  <b>For information</b> Health and Social Care Risk Register Corporate Directorates Risk Register

Meeting Date	Work Programme- Details
<p>Friday 13 November 2009 (9.30am)</p>	<p>Grant Thornton:</p> <ul style="list-style-type: none"> <li>● Financial Statements Plan plus Audit and Inspection Plan - progress report</li> <li>● Feedback on Use of Resources inspection results</li> </ul> <p>Partnerships - update on partnership governance arrangements:</p> <ul style="list-style-type: none"> <li>● Thriving Neighbourhoods Board</li> </ul> <p>Risk Management Annual Report 2008/9, (including Risk Management Policy Statement update) Benefit Fraud Half Yearly Report Information Security Update IFRS Implementation Significant External Audit reports/self-generated items</p> <p><b>For information</b> Grant Thornton - Health &amp; Equalities update Neighbourhoods Risk Register Children Young People and Skills Risk Register</p>
<p>Friday 15 January 2010 (9.30am)</p>	<p>Outline briefing on Key Capital Projects and level of contingency and Project Monitoring . Outline briefing on Housing Benefit Debt and the monitoring process.</p> <p>Grant Thornton:</p> <ul style="list-style-type: none"> <li>● Response to CAA issues Action Plan</li> <li>● Annual Audit Inspection Letter</li> <li>● Audit and Inspection Plan - progress report</li> </ul> <p>Internal Audit:</p> <ul style="list-style-type: none"> <li>● Progress report on implementation of Grant Thornton recommendations</li> <li>● Periodic Report (2<sup>nd</sup> Period)</li> <li>● Strategic Fraud Update</li> </ul> <p>Partnerships - update on partnership governance arrangements:</p> <ul style="list-style-type: none"> <li>● Prosperous &amp; Ambitious Board and Health &amp; Wellbeing Board</li> </ul> <p><b>For information</b> Corporate Risk Register City Development Risk Register Thriving Neighbourhood Partnership Risk Register External Audit - Review of Governance Arrangements for West of England Partnership.</p>
<p>Friday 9 April 2010 Joint meeting with Standards Committee (10.00)</p>	<p>Local Code of Corporate Governance - review Draft Annual Governance Statement</p>

<b>Meeting Date</b>	<b>Work Programme- Details</b>
Friday 16 April 2010 (9.30am)	Grant Thornton: <ul style="list-style-type: none"><li>● Annual Audit and Inspection Letter 2008/9</li><li>● Fee Letter &amp; Audit Plan 2010/11</li></ul> Draft Audit Committee Annual Report to Council Partnerships - update on partnership governance arrangements: (to be determined) Internal Audit Periodic Report (3 <sup>rd</sup> period) Significant External Audit reports/self-generated items  <b>For information</b> Corporate Directorates Risk Register